

OFFICER DECISION FORM

DECISION TO BE TAKEN BY: DIRECTOR OF LAW & GOVERNANCE

KEY DECISION: NO

DIRECTORATE: LAW & GOVERNANCE

WARDS AFFECTED: ALL WARDS

SUBJECT: AWARD OF FOUR-YEAR ELECTIONS PRINT CONTRACT

- 1.0 DECISION:** The Director of Law and Governance has agreed to draw down from the Merseyside Elections and Electoral Registration Print Framework and enter into a four-year contract for Elections Print with CES at a cost of £400,000.00 for the total duration of the contract.
- 2.0 REASONS FOR THE DECISION:** The Wirral Elections Team led on a Procurement exercise for Elections and Electoral Registration printing for a four-year contract. The procurement exercise included Elections teams from authorities within the Merseyside City Region and four associate authorities from Lancashire (Wirral, Liverpool, Knowsley, St Helens, Sefton, Halton, Lancaster, Preston, Rossendale and West Lancashire). Following completion of the procurement exercise a Framework contract was awarded to CES. The Elections team would like to draw down from the Framework and award a four-year contract to CES with an approximate total value of £400,000.00 for the total duration of the contract, approximately £100,000.00 per year. The second placed supplier would be invited to provide services should CES at any time lack the capacity to do so.
- 3.0 STATEMENT OF COMPLIANCE:** The procurement exercise was undertaken in conjunction with the Wirral Council procurement team in accordance with the Council's Contract Procedure Rules and the Public Contract Regulations 2015. The evaluation of submitted tenders was undertaken along with colleagues from across Merseyside and Lancashire.
- 4.0 DECLARATION OF INTEREST:** NONE

Signed:

Officer: Director Law & Governance

Title: Award of four-year Elections Print Contract

Date: 26 May 2022

A list of background papers on this issue is held with:

Contact Officer: Kris Cureton
Date: 26 May 2022

Date of Publication: